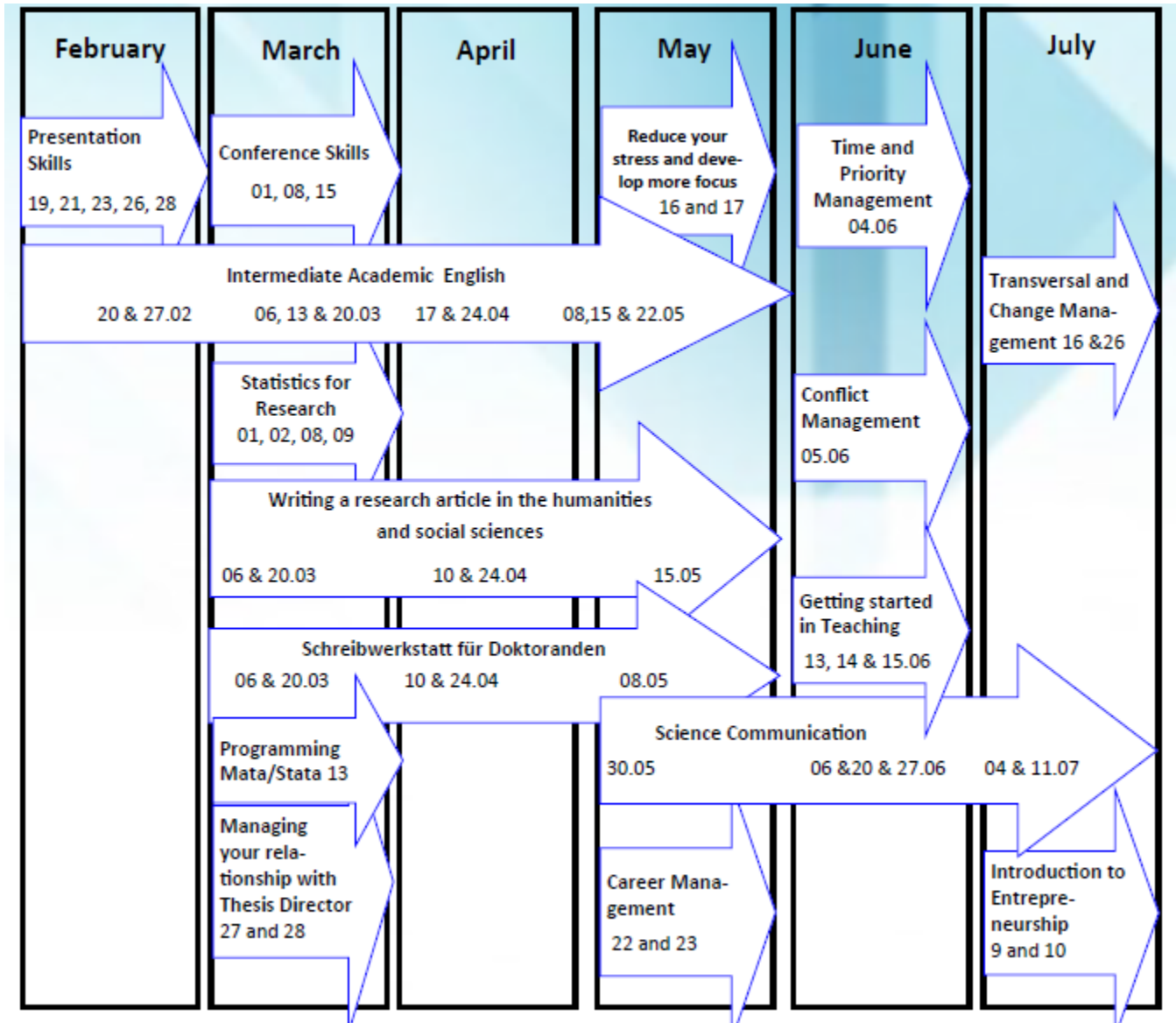


Transferable Skills Training

Office of the Vice-President for Doctoral Education and Training, International Relations and Gender

The following training courses are open to all doctoral candidates enrolled at the University of Luxembourg. Visiting candidates and candidates at the Luxembourg institutes may participate space permitting.



Schedule – TS courses for Summer Semester 2017-2018*

* Please note: to be awarded the ECTS and certificate, you need to attend all sessions in a course. (some new courses can be added during the Semester, please check on our [website](#)).

Date	Time	Course title	Instructor
February 19, 21, 23, 26 and 28	09.00-17.00	Presentation Skills	Pierre Steffen
February, 20 and 27 March, 6, 13 and 20 April 17 and 24 May 8, 15 and 22	17.30-20.45	Intermediate Academic English	Jennifer Skipp
March 1, 8 and 15	10.00-17.15	Conference Skills	Katrien Deroey
March 1, 2, 8 and 9	09.45-12.15 14.00-16.30	Statistics for Research	Christophe Ley
March, 6 and 20 April, 10 and 24 May, 15	13.15-16.30	Writing a Research Article in the Humanities and Social Sciences	Pit Péporté
March, 6 and 20 April, 10 and 24 May, 8	14.00-17.00	Schreibwerkstatt für Doktoranden	Birgit Huemer
March, 13	14.00-17.00	Mata and Stata Programming: Writing your own commands	Philippe Van Kerm
March, 27 March, 28	09.30-17.00 09.30-13.00	Managing your relationship with your thesis Director	Kate Exley
May, 16 and 17	09.30-16.30	Reduce your stress and develop more focus	Maurizio Cortesi
May, 22 and 23	09.45-17.30	Career Management	Robin Henderson
May, 30 June, 6, 20 and 27 July, 4 and 11	09.00-13.00	Science Communication	Dr. Michele Weber, Mr. Jean-Paul Bertemes, Mr. Joseph Rodesch
June, 4	08.45-17.30	Time and Priority Management	Tom Girardin
June, 5	08.45-17.30	Conflict Management	Tom Girardin
June, 13 (Group 1) June, 14 (Group 1) June, 14 (Group 2) June, 15 (Group 2)	14:00-17:30 08:45-12:15 14:00-17:30 08:45-12:15	Getting Started in Teaching	Sue Dunn
July, 16 and 26	08.45-17.30	Transversal and Change Management	Tom Girardin
July, 9 and 10	TBD	Introduction to Entrepreneurship	Career Center & LIST

Registration and Contacts

Course descriptions and registration for all the listed courses are available here:

<https://moodle.uni.lu>

For further information, please contact:

- Anne Begue | Email: anne.begue@uni.lu
- Nastassia Karavaitsava | Email: nastassia.karavaitsava.001@student.uni.lu

Presentation Skills

Details

Course Title	Presentation Skills
Course reference	DS-TS-32
Facilitator	Pierre Steffen
Dates	February, 19th , 21st , 23rd , 26th and 28th
Time	9:00-17:00
Location	Belval, MSA MSA 4320 for 19, 21 & 23 MSA 2400 for 26 & 28
Description	The participants will be given a specific subject of interest to UNI.LU to develop a presentation. Special focus is put on the research of the topic and the purposefulness of the presentation contents. During a series of individual and plenary session the participants are coached in the delivery, content and research quality.
ECTS	2
In-person course workload (hrs)	33
Pre- and post-workload (hrs)	17
Topics covered	The course enables the participants to become routines in delivering focused presentations to a variety of different audience expectations.
Course pre-work	Research of audience to identify the expectations of the audience and the alignment of the speaker's expectations. Research of the presentation topic in detail to become able to speak in a knowledgeable manner leaving a lasting positive impression.
Course post-work	The phase 5 definition of individual objectives related to the experienced presentation skills learning is aimed at giving the participants a guideline for subsequent presentations and speeches, and to develop their own presentation style.

Intermediate Academic English

Details

Course Title	Intermediate Academic English
Course reference	LC_CAT-86
Facilitator	Dr. Jennifer Skipp
Dates	February: 20 th & 27 th March: 6 th , 13 th & 20 th April: 17 th & 24 th May: 8 th , 15 th & 22 nd
Time	17:30-20:45
Location	Belval, MSA
Description	This intermediate Academic English (EAP) course is designed for PhD students who wish to develop the skills required for effective communication in the academic environment. The course aims to encourage the development of an academic register, increase awareness of English-speaking academic culture, and enable students to produce coherent, logical and well-supported texts using an appropriate style and accurate grammar, vocabulary and structures. Participants will be required to present complex ideas to an audience, actively participate in discussions and group activities, and produce an academic text at the end of the course.
ECTS	2
In-person course workload (hrs)	40
Pre- and post-workload (hrs)	10
Topics covered	Participants can use academic English to communicate complex ideas to an audience and participate in discussions in the academic environment. The participants have become aware of the appropriate language and structures to employ in academic writing, how to produce and support arguments, and strategies of coherence, cohesion and flow. The participants demonstrate evidence of these aspects in their final written assignment.
Course pre-work	See on Moodle if applicable

Conference Skills

Details

Course Title	Conference Skills
Course reference	LC_CAT-22
Facilitator	Dr. Katrien Deroey
Dates	March: 1 st , 8 th and 15 th
Time	10.00-17.15
Location	Belval, MSA
Description	<p>This interactive course will help you make the most of conferences by (1) allowing you to hone your presentation skills; and (2) facilitating the efficient and effective preparation of presentations.</p> <p>Your presentations will be videotaped for you to analyse and in class you will also receive informed feedback from other participants and the teacher.</p>
ECTS	1
In-person course workload (hrs)	18
Pre- and post-workload (hrs)	8
Topics covered	<p>By the end of the course, you will:</p> <ul style="list-style-type: none"> • understand what makes for effective conference abstracts and presentation titles; • know how to prepare conference presentations efficiently and effectively; • realise what makes you nervous when presenting and how you can manage nerves; • have insight into how to adapt your language to give clear and engaging presentations; • be aware of the strengths and weaknesses of your presentations and conference preparation; • be able to structure your presentations effectively; • be aware of how your non-verbal behaviour contributes to the impact of your presentations; • realize how voice use, pacing and pausing affect communicative success; • understand what makes for effective slides and realize to what extent your slides are effective; • be able to distinguish different types of questions you can get after presentations and know strategies to deal with these; and • have the understanding, knowledge and tools to evaluate and continue improving your presentations and become a more confident presenter.
Course pre-work	<p>(3 hours)</p> <p>Online survey regarding presentation experience</p> <p>Preparation of a two-minute presentation with slides about your research</p>
Work during course	<p>Participants will analyse their own presentations using the framework given.</p> <p>Participants will prepare a ten-minute presentation with slides.</p>

Statistics for Research

Details

Course Title	Statistics for Research
Course reference	DS-TS-26
Facilitator	Dr. Christophe Ley
Dates	March: 1st, 2 nd , 8 th and 9 th
Time	9.45-12.15/14.00-16.30
Location	Belval MSA 320 for 1.03 MSH Blackbox for 2, 8 & 9.03
Description	The course provides a thorough introduction to modern statistics, which is appealing for various sciences (the LASSO is especially important in genomics, copulas in finance, stochastic modelling and the computational aspects for several sciences, including engineering; it also fits the field of computational sciences). Focus will be on the freely available software R.
ECTS	1
In-person course workload (hrs)	20
Pre- and post-workload (hrs)	5
Topics covered	<ul style="list-style-type: none"> • Principles of statistical data analysis, Big Data • Descriptive statistics: empirical means and empirical moments, standard deviation, histograms, box plot, outlier detection • Statistical modeling, famous probability distributions: Normal, Poisson and Student t distributions; • Estimation: mean-median-mode, maximum likelihood principle, bias, efficiency; • Confidence intervals • Hypothesis testing (univariate and multivariate); problems in very high dimensions (curse of dimensionality) • Basic notions of Bayesian inference; • Linear regression (univariate and multivariate), sparse regression via the LASSO; • Computational aspects: introduction to the statistical software R, Monte Carlo simulation, bootstrap, stochastic modeling. • Further advanced topics that might be integrated in the program are: principal component analysis, copula modeling, directional statistics.
Course pre-work	See on Moodle if applicable
Course post-work	See on Moodle if applicable

Writing a research Article in the humanities and social sciences

Details

Course Title	Writing a research Article in the humanities and social sciences
Course reference	LC_CAT-108
Facilitator	Dr. Pit Péporté
Dates	March: 6 th and 10 th April: 10 th and 24 th May: 15 th
Time	13.15-16.30
Location	Belval, MSA
Description	<p>This course is about how to write an English-language publication in the humanities and social sciences. It focuses on research articles, in particular those that do not use an IMRAD structure. Target disciplines include history, philosophy, literature, geography, sociology, anthropology, and political science. The course is meant for PhD candidates who have started writing research articles or have material ready to start writing one.</p> <p>The covered topics include academic style, readability, structure, and the writing and publication processes. During the course, participants are expected to participate in discussions and exercises. They will also have to collect exemplary articles from their field.</p>
ECTS	1
In-person course workload (hrs)	15
Pre- and post-workload (hrs)	10
Topics covered	<ul style="list-style-type: none"> • grasp the conventions of article writing in their field • structure articles effectively • improve the clarity of a text • optimise the writing and publication processes • continue improving their writing independently
Course pre-work	See on Moodle if applicable
Course post-work	See on Moodle if applicable

Schreibwerkstatt für Doktoranden

Details

Course Title	Schreibwerkstatt für Doktoranden
Course reference	LC-CAT-41
Facilitator	Birgit Huemer
Dates	March: 6 th and 20 th , April: 10 th and 24 th , May: 8 th
Time	14.00-17.00
Location	Campus Belval , MSA TBD
Description	<p>Die Schreibwerkstatt richtet sich an DoktorandInnen, die Ihre Doktorarbeit oder einen wissenschaftlichen Artikel auf Deutsch verfassen.</p> <p>Sie soll DoktorandInnen bei Ihrem Schreibprozess begleiten und bietet die Möglichkeit alle Themen rund um das Verfassen einer Doktorarbeit oder eines wissenschaftlichen Artikels anzusprechen und zu diskutieren: Von der Eingrenzung der Forschungsfrage, über die Organisation des Schreibprozesses bis hin zu Fragen der Motivation und konkreter sprachlicher Formulierungen.</p> <p>Jede Einheit beginnt mit einem inhaltlichen Input und einer konkreten Schreibaufgabe für die folgenden Stunden. Abgeschlossen wird jede Einheit mit Peer-Feedback und einem Arbeitsplan bis zur nächsten Einheit. Die Lehrende steht während der Einheiten für Fragen zur Verfügung.</p>
ECTS	2
In-person course workload (hrs)	20
Pre- and post-workload (hrs)	30
Topics covered	Ziel dieser Schreibwerkstatt ist es die Doktorand-Innen in Ihrem Schreibprozess zu unterstützen und gemeinsam an der sprachlich strukturellen Verbesserung Ihrer Texte zu arbeiten.
Course pre-work	See on Moodle if applicable
Course post-work	Verfassen von Texten, Überarbeiten von Texten, Peer-Feedback geben, Erstellen von Arbeitsplänen während der Kursdauer. Messung des Schreibfortschritts durch Erstellen und Einhalten von Schreibplänen.

Mata and Stata Programming: Writing your own commands

Details

Course Title	Mata and Stata Programming: Writing your own commands
Course reference	DS-TS-33
Facilitator	Philippe Van Kerm
Dates	13 March
Time	14.00-17:00
Location	Belval, MSA TBD
Description	Stata is a popular general-purpose software for statistical analysis, data management, graphics and data visualisation. From basic point-and-click interface to full-fledge matrix programming language, Stata can accommodate users with a broad range of programming literacy. The course, targeted at researchers already familiar with Stata, will present Mata, Stata's little known matrix programming language, and will teach participants the steps for writing their own new commands.
ECTS	N/A
In-person course workload (hrs)	3
Pre- and post-workload (hrs)	3
Topics covered	The course introduces participants to Mata (Stata's matrix programming language) and teaches them how to write one's own new commands.
Course pre-work	Participants should review the fundamentals of Stata coding: batch (.do) files, local and global macros, handling returned results, etc.
Course post-work	Put the course to work: write an ado file which internally calls Mata.

Managing your relationship with your thesis Director

Details

Course Title	Managing your relationship with your thesis Director
Course reference	DS-TS-23
Facilitator	Dr. Kate Exley
Dates	March 27 & 28th
Time	9:30 – 17:00 for March 27 th 9:00-13:00 for March 28 th
Location	Campus Belval , MSA 3220
Description	<p>Completing a Doctorate is a demanding and challenging experience and the role a Supervisor plays in supporting and guiding the process is vitally important. The supervision relationship is therefore one of the most important in a Doctoral Candidate's life. The aim of this workshop is to ensure that Candidates do all that they can to ensure the supervisory relationship is both positive and productive. During the session participants will consider the roles and responsibilities of both supervisor and candidate from the beginning to the completion of the Doctoral Programme. A range of successful ways of working together will be discussed and a set of potentially difficult supervisory situations will be identified so that Candidates can avoid or respond effectively to them.</p> <p>The individual working styles, approaches and motivations of Candidates and Supervisors will be analyzed so that good communications can be developed and effective support provided. Practical advice will be provided on ways of working effectively with your supervisor to get the most out of your meetings, to get useful feedback on your progress and the quality of your work and to meet research challenges together.</p>
ECTS	1
In-person course workload (hrs)	12
Pre- and post-workload (hrs)	12
Topics covered	This course aims to encourage Doctoral Candidates to reflect on their relationship with their research supervisor and to take proactive steps to improve and maintain a positive and professional relationship with their supervisor for the duration of their research project (and indeed beyond, throughout their careers).
Course pre-work	See on Moodle if applicable
Course post-work	See on Moodle if applicable

Reduce your stress and develop more focus

Details

Course Title	Reduce your stress and develop more focus
Course reference	DS-TS-29
Facilitator	Dr. Maurizio Cortesi
Dates	May: 16 th and 17 th
Time	9.30-16.30
Location	Belval, MSA 2400
Description	<p>During the long years of PhD research, it is easy to lose track of our plans and schedules. A researcher's curiosity makes it extremely easy, and rewarding, to endlessly search for new information, knowledge, articles, even if unrelated to his main aims. While this is part of the research process, and provides fertile ground for pollination from other domains and disciplines, it can also be a signal of some issues with time and attention management.</p> <p>At the same time stress can be very intense during the PhD years. New challenges (deadlines, meetings, conferences, supervision, teaching activities, etc.) and the pressure to deliver the thesis in time and successfully, but also to think about career options and challenges, are among the main factors potentially generating stress.</p>
ECTS	1
In-person course workload (hrs)	14
Pre- and post-workload (hrs)	8
Topics covered	<ul style="list-style-type: none"> • The goal of this workshop is to discuss the importance of developing attention (both focused and open) and discover practices aiming at this, as well as to present stress dynamics/impact, and discuss solutions and practices for resilience and stress reduction. • Understand the importance of focus and concentration • Understand the dynamics of procrastination • Understand the dynamics of attention, focused and unfocused • Discuss and discover techniques and tools for attention/concentration/time management • Setting new habits and learning how to (more easily) stick to them • Understand stress mechanism and its impact • Discover and practice exercises for body and mind relaxation • Discover and practice exercises for focus, concentration, and memory
Course pre-work	<p>Participants are asked to write a document considering the following questions:</p> <ol style="list-style-type: none"> 1. What is typically going on within me and around me when I'm more stressed? 2. What is typically going on within me and around me when I'm more focused and efficient?
Course post-work	<p>Participants are asked to write a document reflecting on the following:</p> <ol style="list-style-type: none"> 1. Where do I see myself in 3/5 years from now? 2. How what I do today (and will do during these years) can help me get there?

Career Management

Details

Course Title	Career Management
Course reference	DS-TS-27
Facilitator	Dr. Robin Henderson
Dates	May: 22 nd and 23 rd
Time	9.45-17.30
Location	Belval, MSA 2400
Description	Undertaking a research degree opens up many career opportunities, inside and outside of academia, but to make the most of these opportunities you need to make strategic and active choices during your PhD studies. This workshop will support you in making these choices and maximizing your employability.
ECTS	1
In-person course workload (hrs)	18
Pre- and post-workload (hrs)	8
Topics covered	<ul style="list-style-type: none"> • Exploring what your personal values are and how these can shape your career choices • Supporting you in identifying and evidencing your skill sets • Enhancing your skills at marketing yourself including how to develop effective CVs and enhancing your social media presence • Enabling you to be more confident and effective in job interviews • Supporting you develop a career development plan <p>The workshop is designed to be reflective and active in nature and by the end of the workshop you will have definite ideas as to how to progress your career more effectively.</p>
Course pre-work	See on Moodle if applicable
Course post-work	See on Moodle if applicable

Time and Priority Management

Details

Course Title	Conflict Management
Course reference	DS-TS-30
Facilitator	Mr. Tom Girardin
Dates	June, 4 th
Time	8.45-17.30
Location	Belval, MSA 2400
Description	A detailed program of dedicated trainings has been developed within the University of Luxembourg to the attention of the PhD students. It allows them to be well prepared to their future position in Academies, Governmental organisations or in private industries. Amongst this large panel of behavioural and technical courses figures this “Time and Priority Management” course.
ECTS	0.5
In-person course workload (hrs)	8
Pre- and post-workload (hrs)	4
Topics covered	<p>At the end of this course, learners will be able to :</p> <ul style="list-style-type: none"> • Define and prioritize their tasks on their level of emergency and criticality; • Establish their own schedule by using the available organizational and IT tools; • Identify and manage the high time consuming activities and/or people; • Develop tools and procedures to improve priority management in teams; • Be conscious of their limitative beliefs influencing their time management and priority settings (how to say no, negotiate a deadline, control needs, feeling guilty...); • Determine the appropriate answer to needs hidden behind the beliefs; • Set up and build an individual action plan to manage more effectively their time and priorities; • Apply the basic rules of being assertive in respect of all communication actors.
Course pre-work	Participants are asked to read a theoretical abstract and answer specific questions.
Course post-work	Participants are asked to complete a time log and send it to the trainer 30 days after the practical course.

Conflict Management

Details

Course Title	Conflict Management
Course reference	DS-TS-31
Facilitator	Mr. Tom Girardin
Dates	June, 5 th
Time	8.45-17.30
Location	Belval, MSA 2400
Description	A detailed program of dedicated trainings has been developed within the University of Luxembourg to the attention of the PhD students. It allows them to be well prepared to their future position in Academies, Governmental organisations or in private industries. Amongst this large panel of behavioural and technical courses figures this “Conflict Management” course.
ECTS	0.5
In-person course workload (hrs)	8
Pre- and post-workload (hrs)	4
Topics covered	<p>At the end of this course, learners will be able to :</p> <ul style="list-style-type: none"> • Understand the benefits of an effective communication in an academic/professional area; • Acknowledge the impacts of emotions and limitative believes on communication; • Understand the importance and effects of power games in communication and conflicts; • Analyse allies and opponents; • Define the best approach of any supervisor (team leader, thesis director...); • Use appropriate tools to clarify responsibilities and commitments; • Adapt communication strategy to acceptance degree; • Realize the impacts of acknowledgement marks and feedback.
Course pre-work	Participants are asked to read a theoretical abstract and answer specific questions.
Course post-work	Participants are asked to analyze a conflict situation using the methodology learned in the course and send it to the trainer 30 days after the practical course.

Getting Started in Teaching

Details

Course Title	Getting Started in Teaching
Course reference	DS-TS-36
Facilitator	Dr. Sue Dunn
Dates & Time	June, 13 (Group 1): 14:00-17:30 June, 14 (Group 1): 08:45-12:15 June, 14 (Group 2): 14:00-17:30 June, 15 (Group 2): 08:45-12:15
Location	Belval, MSA TBD
Description	<p>Are you a doctoral student doing some teaching for the first time? This two interactive workshops are designed to help develop your understanding of teaching and learning in order to become a more effective teacher. We will draw on your current experiences of teaching, introduce some current pedagogic theories and consider how to best plan and deliver teaching sessions in your subject area. We then move on to look at some strategies for classroom activities and explore challenges that may arise.</p> <p>The sessions will provide participants with the opportunity to share their experiences of teaching and develop good practice supported by the workshop leader.</p>
ECTS	1
In-person course workload (hrs)	16
Pre- and post-workload (hrs)	4+4
Topics covered	<ul style="list-style-type: none"> • Distinguish between teaching and learning • Outline some theories about learning and describe some factors that need to be considered when planning a teaching session • Employ teaching strategies underpinned by established good pedagogic practice. • Develop activities to encourage active learning • Devise some strategies helpful for students with diverse needs, expectations and experience of learning & study.
Course pre-work	See on Moodle if applicable
Course post-work	See on Moodle if applicable

Science Communication

Details

Course Title	Science Communication
Course reference	DS-TS-38
Facilitator	Michele Weber, Jean-Paul Bertemes, Joseph Rodesch (Fonds National de la Recherche, FNR)
Dates	May, 30th June, 6th, 20th and 27th July, 4th and 11th
Time	9:00-13:00
Location	Belval, MSA TBD
Description	<p>FNR Workshop Science Communication: How to communicate your research to the public</p> <p>Do you want to learn how to write popular science articles for a lay audience? How to present your work in a pitch or a video? And how to design an interactive workshop around your research topic? Then participate in this science communication workshop on science communication and publish a video-article on www.science.lu.</p> <p>This course is primarily for senior PhD students or post-docs who have already published research results or are in the process of preparing a publication. Spread over 6 half day sessions, the workshop will provide hands-on training in science communication to non-expert audiences via written news articles, “elevator pitch” presentations, short videos and educational workshops. You must attend at least 5 out 6 sessions.</p> <p>Dates and themes are listed below; session details follow.</p> <p>30.5.2018 (09:00 to 13:00) Introduction to Science Communication 6.6.2018 (09:00 to 13:00) How to write an online article about your research 20.6.2018 (09:00 to 13:00) Present your research in a pitch 27.6.2018 (09:00 to 13:00) How to cooperate with the media 4.7.2018 (09:00 to 13:00) Video shooting for science.lu 11.7.2018(09:00 to 13:00) Design an educational workshop with Mr Science</p> <p>During the Course participants are asked to write, review and edit an article about their publication for on science.lu. and a script for a short video about their research They will also be asked to peer-review other participants’ work.</p>
ECTS	2
In-person course workload (hrs)	24



Pre- and post-workload (hrs)	26
Topics covered	Participants: <ul style="list-style-type: none">• know how to structure an online popular science article for a lay audience• are able to present their own research in an “elevator pitch” and in a video• understand how the media works• know how to develop a fun, hands-on science workshop for a lay audience
Course pre-work	See on Moodle if applicable
Course post-work	The participants have to send their article ready to publish to the trainers.

Transversal and Change Management

Details

Course Title	Transversal and Change Management
Course reference	DS-TS-35
Facilitator	Mr. Tom Girardin
Dates	16 & 26 July
Time	8.45-17.30
Location	Belval, MSA TBD
Description	<p>Management transversal :</p> <p>« Le meilleur manager est celui qui sait trouver les talents pour faire les choses, et qui sait aussi réfréner son envie de s'en mêler pendant qu'ils les font. » - Théodore Roosevelt.</p> <p>L'évolution des pratiques managériales et des impératifs organisationnels des entreprises a peu à peu amené l'émergence d'un nouveau rôle, celui de manager transversal. Désigné comme chef d'orchestre de tâches récurrentes comme de projets horizontaux, le manager transversal a pour responsabilité la coordination de collaborateurs sur lesquels il ne possède aucun pouvoir hiérarchique. Il doit donc privilégier un management participatif et une concertation collaborative aux techniques managériales classiques basées sur le pouvoir de position.</p> <p>L'objectif de cette formation est d'offrir aux participants l'expérimentation d'une nouvelle méthode managériale favorisant la synergie d'individus sans liens hiérarchiques. Pour ce faire, éléments théoriques et mises en pratique seront proposés et mis en lien avec la situation professionnelle de chaque participant.</p> <p>Management du changement :</p> <p>« C'est la nécessité qui révèle les héros » – Jean-Pierre April</p> <p>Le changement suscite bien souvent des réticences par peur de l'inconnu. Pourtant, le changement renferme aussi de formidables opportunités de développement, s'il est considéré comme un voyage entre une situation actuelle insatisfaisante et une situation future souhaitable.</p> <p>Découvert par Joseph Campbell, adapté par Robert Dilts à la démarche du coaching, « Le voyage du héros » renferme une puissante énergie archétypale issue de l'inconscient collectif. Transposée dans l'univers de l'entreprise, cette métaphore permet de stimuler et valoriser les acteurs du changement en révélant le héros qui sommeille en eux.</p> <p>Cette journée de formation, résolument pratique, s'articule autour des situations réelles de changement vécues par les participants. Grâce au parallèle avec « Le voyage du héros », chaque participant va se préparer, s'outiller, se renforcer pour avancer sur le chemin du changement, que ce soit au niveau de l'organisation qu'au niveau personnel.</p>
ECTS	TBD
In-person course workload (hrs)	14
Pre- and post-workload (hrs)	6
Topics covered	<p>Objectifs pédagogiques du cours de management transversal :</p> <ul style="list-style-type: none"> • Identifier les spécificités, enjeux, finalités et difficultés du management transversal ; • Développer leur légitimité et leur charisme ; • Piloter un processus transversal à travers la mise en place d'objectifs clairs et concrets,

- puis à travers le suivi des priorités identifiées ;
- Identifier puis accompagner tous les acteurs impliqués en tenant compte de leurs compétences techniques et comportementales mais aussi des divers risques et bénéfices en jeu ;
 - Assurer un rôle de facilitateur et de coach en gardant à l'esprit les objectifs à atteindre ;
 - Favoriser la convergence de points de vue différents en privilégiant une dynamique collective ;
 - Pratiquer un dialogue constant et dynamisant ;
 - Optimiser leur communication assertive ;
 - Promouvoir la collaboration à travers l'application de méthodes concrètes et la délivrance d'un feedback constructif.

Objectifs pédagogiques du cours de management du changement :

- Identifier les enjeux de changement de la situation actuelle ;
- Renforcer sa confiance en soi pour oser sortir de sa zone de confort et se lancer dans l'inconnu ;
- S'engager personnellement, renoncer à tout retour ;
- S'entourer de personnes-ressources sur lesquelles s'appuyer pendant le trajet ;
- Renforcer les compétences nécessaires et identifier les qualités à développer pour faire face aux nouveaux défis ;
- Se préparer à affronter les épreuves prévisibles ;
- S'entraîner à neutraliser les obstacles (notamment les personnes réfractaires au changement).

Course pre-work

See on [Moodle](#) if applicable

Course post-work

See on [Moodle](#) if applicable

Introduction to Entrepreneurship

Details

Course Title	Introduction to Entrepreneurship
Course reference	DS-TS-34
Facilitator	Career Center of the University of Luxembourg & LIST
Dates	July, 9 and 10
Time	TBD
Location	Belval, MSA specific rooms TBD
Description	<p>1st day: Entrepreneurs of tomorrow? What you need to know Why entrepreneurship? Are entrepreneurs born or trained? Is it more than luck? Entrepreneur, a lonely business? Hard, risky and stressful job? Which are entrepreneurs' main characteristics? Which are key success factors and main difficulties? How can I start if I have an idea? ... This course provides answers to these questions you ask yourselves to identify entrepreneurship as a potential career choice. Based on testimonials and case studies, it aims to enlighten on entrepreneurship process and available tools and supports for action. It helps you to be clearer with your potential desire of entrepreneurship and your entrepreneur abilities.</p> <p>2nd day: Which type of entrepreneur are you? Discover entrepreneurship as a career choice You are a PhD or a Post Doc student. Did you already plan to develop your research project by using an entrepreneurship approach? This course allows you to identify the entrepreneurship opportunities and discover which type of entrepreneur you are. To imagine concretely these opportunities, the course offers testimonials of PhD and Post Doc students who have experimented entrepreneurship. At the end of the course you should be able to imagine what your entrepreneurship project can be and which entrepreneur you are.</p>
ECTS	1
In-person course workload (hrs)	16
Pre- and post-workload (hrs)	9

<p>Topics covered</p>	<p>1st day : Objectives</p> <ul style="list-style-type: none"> - To give an overview of entrepreneurship situations and realities - To raise awareness of entrepreneurship as a career choice <p>Learning outcomes</p> <ul style="list-style-type: none"> - To know entrepreneurship process and tools - To identify entrepreneur's characteristics - To be aware of entrepreneurship key success factors and difficulties - To be aware of support actors in Luxembourg <p>2nd day: Short overview</p> <ul style="list-style-type: none"> - Introduction: why researchers are potential entrepreneurs? Why being a researcher and an entrepreneur? What is entrepreneurship? - Your entrepreneurship project: develop your innovative project in your hosted company? a spin-off? your start-up? an interdisciplinary project with other researchers?... - Your entrepreneurship profile: assess your profile and develop your employability. LIST propose to develop a specific test to assess PhD and Post Doc students, which can be systematized in the future. The test contributes to identify potential entrepreneurial support needs. - Representative testimonials of PhD and Post Doc students who have developed intrapreneurship project, spin off, start up, interdisciplinary project... (Luxembourg and Lorraine, maybe Belgium). <p>Objectives</p> <ul style="list-style-type: none"> - Awareness of entrepreneurship opportunities - Professionalizing of PhD and Post Doc research projects - Assessing entrepreneurship profiles and developing students employability <p>Learning outcomes</p> <ul style="list-style-type: none"> - To know the different entrepreneurship forms - To be aware of how to develop an entrepreneurship project - To be aware of type of entrepreneurship profiles
<p>Course pre-work</p>	<p>Content to come</p>
<p>Course post-work</p>	<p>Content to come</p>